

General Laboratory Safety Checklist

Department _____ Principle Investigator _____

Trainer Signature _____ Date Completed _____

"I have been trained in each of the following areas listed below"

Trainee Signature _____ Date Completed _____

General Safety

- No food or drink in the lab
- No children or pets in the lab
- Personal Protective Equipment (PPE) requirements
- First Aid Kit locations
- Eyewash use and locations
- Access to Chemical Hygiene Plan
- Access to written Standard Operating Procedures (SOPs)
- Laboratory safety signage

Emergency Response

- Review of Emergency phone numbers
- Location of fire extinguishers
- Location of emergency exits
- Location of first aid kits
- Location of Personal Protective Equipment (PPE)
- Location of emergency eye wash stations and showers
- Location of AED (Automated External Defibrillator)
- Reporting incidents and emergencies

Chemical Safety

- Fume hood use
- Chemical exposure prevention
- Chemical storage locations
- Spill response and use of Spill Kits
- Access to Safety Data Sheets (SDS)
- Disposal of chemical waste

Biosafety

- Proper PPE for biohazardous work
- Proper removal of PPE
- Proper use of biosafety cabinets
- Biohazardous waste box instructions
- Biohazard exposure response
- Safe handling and storage of biohazards

Waste Stream

- Handling biohazardous waste
- Handling hazardous liquid lab waste
- Handling hazardous solid lab waste
- Handling sharps waste
- Handling non-hazardous lab waste
- Handling biohazardous waste
- Recycling procedures